

MAUMELLE CIVIL SERVICE COMMISSION MINUTES

DATE: January 13, 2014

COMMISSIONERS PRESENT: John Chapman, Chairman
Billy Herrington, Secretary
Beau Pederson, Commissioner
Michael Ortega, Commissioner
Harvey Durham, Commissioner

OTHERS PRESENT: Mayor Watson, Police Chief Williams, Interim Fire Chief Payne,
City Attorney Davis, Fire Department representatives

Chairman Chapman opened the meeting at 6:00 PM. Copies of December minutes were provided to Commissioners. Commissioner Pederson moved to accept the minutes as written, seconded by Commissioner Ortega. Motion passed unanimously. .

PUBLIC COMMENTS:

None.

OLD BUSINESS:

Chairman Chapman reminded on upcoming testing dates:

Written testing for Fire Apparatus Engineer – January 27

Written testing for Fire Captain – January 28

Written testing for Police Sgt. – January 27

Written testing for Police Lt. – January 28

Fire Department Assessment Center testing – January 29 for Fire Apparatus Engineer and
January 30 for Fire Captain

Police Department Promotability Assessment – due February 21

Commission oral interviews – February 10 for Fire Apparatus Engineer and Police Sgt.

Commission oral interviews – February 24 for Fire Captain and Police Lt.

NEW BUSINESS:

Chairman Chapman reminded Commissioners of the Statements of Financial Interests due from them by the end of January.

The Commission considered a request from Fire Fighter Pitchford to take the Fire Apparatus Engineer written testing on January 24 due to a vacation. Chairman Chapman stated that the Commission written testing dates are set for the fourth week in January in the Commission regulations so the testing date week is known a year in advance. This was a move by the Commission to allow personnel to work around those dates. Chairman Chapman moved to approve the request. Motion failed by a 4 -1 vote thereby denying the request, with Commissioner Durham voting to approve.

The Commission considered a request from Police Sgt. Bagley to take written promotional testing for Police Lt. on January 27 due to being assigned to begin special training beginning at 8 AM in Russellville on January 28. Secretary Herrington stated that this was a different matter than the previous request because the applicant was assigned to this training by the Police Department and moved to approve the request, seconded by Commissioner Pederson. Motion was approved unanimously.

Interim Fire Chief Payne told the Commission that he would be researching how other Arkansas cities with multiple Division Chief positions handled promotional testing, given the fact that Maumelle's future Division Chiefs will have unique job responsibilities. The Commission welcomed the input at a future date.

At 6:20 PM Chairman Chapman moved that the Commission enter Executive Session to formulate final promotional interview questions, seconded by Commissioner Pederson. Motion approved unanimously.

At 6:50 PM Commissioner Pederson moved the return the Commission to public session, seconded by Secretary Herrington. Motion passed unanimously.

With no further business, at 6:51 PM Secretary Herrington moved to adjourn the meeting, seconded by Commissioner Durham. Motion passed unanimously.

The next meeting of the Commission is at 6:00 PM, Monday, February 10.