

## **For Inclusion in the Minutes**

April 13, 2014

To: Civil Service Commissioners

From: Human Resources

Re: Promotional and Entry Level Exams Announcement Process

HR has instituted the following measures to announce CSC examinations:

- Test schedules have been posted on the CSC webpage located on the City of Maumelle website
- Test schedules have been posted on the HR webpage located on the City of Maumelle website
- Test schedules have been posted on the bulletin board located in the HR office
- Test schedules have been sent to the Chiefs and their Administrative Assistants for posting in their facilities.