

**AGENDA
REGULAR MEETING
CITY COUNCIL
CITY OF MAUMELLE
FEBRUARY 16, 2016
6:00 PM
CITY HALL**

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

The City of Maumelle welcomes people of diverse cultures and beliefs. Any religious viewpoint expressed during invocation, or at any other time during the meeting, reflects only the personal opinion of the speaker. It is not intended to proselytize, advance, or disparage any religious belief.

3. SPECIAL GUESTS AND ANNOUNCEMENTS

A. Ms. Becca Green, APR Director of Public Engagement, Rock Region Metro

4. APPROVAL OF MINUTES – FEBRUARY 1ST REGULAR MEETING

5. PUBLIC COMMENT

During Public Comment, issues NOT on the agenda may be addressed. Public comments concerning items on the agenda will be allowed when that item is discussed by the Council. Anyone wishing to make a comment must fill out the provided form and present it to the City Clerk. In the interest of time comments will be limited to three (3) minutes. **This privilege may be revoked by the Mayor in the case of inappropriate language or comments.** Any public member shall first state his or her name and address, followed by a concise statement of the person's position or concern. **All remarks shall be addressed to the Mayor or the Council as a whole, not to any particular member of the Council.** No person other than the Council members and the person having the floor shall be permitted to enter into any discussions without permission of the Mayor.

6. FINANCIAL STATEMENT REVIEW (second meeting of each month)

7. PROCEDURAL MOTION

8. UNFINISHED BUSINESS

A. Discussion of March 7th Council Meeting—Postponement or Election of President Pro Tem

B. Planning Commission Appointments

1. Roy Andrews
2. Ray Schwankhart

9. NEW BUSINESS

- A. Resolution 2016-06 Expressing a Willingness to Utilize Grant Funding **Mayor Watson**
With no objections, Mayor Watson may call for the reading of the resolution expressing a willingness to utilize Federal-aid Transportation Alternative Funds. A MOTION IS IN ORDER.
- B. First Reading Ordinance 900 Waiving Competitive Bidding Procedures **Mayor Watson**
With no objections, Mayor Watson may call for the first reading of the ordinance waiving competitive bidding procedures for the purpose of purchasing a 2013 Ford Police Interceptor SUV. A SUSPENSION OF THE RULES AND THREE READINGS WILL BE REQUESTED.

10. MAYOR'S COMMENTS

- A. Public Meeting on Ethanol Facility—March 2, 6:30 pm at Maumelle High School
- B. 223 Acre Purchase on Odom Boulevard

11. PLANNING COMMISSION REPORT (following each PC meeting)

12. ALDERMEN'S COMMENTS

13. CITY ATTORNEY'S COMMENTS

14. CITY CLERK'S COMMENTS

- A. Tree Board Resignation

15. FYI

- A. Building Permits Report
- B. Letter From Lieutenant Governor Griffin
- C. Grant Approval Letters
- D. February Planning Commission Liaison—Alderman Mosley

16. ADJOURNMENT

**MINUTES
REGULAR MEETING
CITY COUNCIL
CITY OF MAUMELLE
FEBRUARY 1, 2016
6:00 PM
CITY HALL**

President Pro Tem Saunders called the meeting to order at 6:00 p.m. with eight members present. Mayor Watson was absent.

Alderman Vaprezsan gave the invocation and led the Pledge of Allegiance.

APPROVAL OF MINUTES – JANUARY 19TH REGULAR MEETING

Alderman Vaprezsan motioned to approve the January 19th minutes. Alderman Anderson seconded the motioned and it passed unanimously.

PROCEDURAL MOTION

Alderman Lewis moved to have all ordinances and resolutions read by title only. Alderman Anderson seconded the motion and it passed unanimously.

DISCUSSION OF MARCH 7TH COUNCIL MEETING

President Pro Tem Saunders stated that Mayor Watson and Alderman Anderson would be out for the March 7th Council meeting.

Alderman Lewis motioned to defer a decision on possible postponement until the next Council meeting. Alderman Kelley seconded the vote and it passed unanimously.

PLANNING COMMISSION APPOINTMENTS

President Pro Tem Saunders called each applicant to the podium to give statements and answer questions from the Council.

The Council voted to reappoint Mike Fisher and there was a two-way tie between Roy Andrews and Ray Schwankhart. That tie remained after two subsequent votes.

Alderman Lewis motioned to defer voting on the appointment of the planning commissioner to the next meeting. Alderman Kelley seconded the motion and it passed unanimously.

RESOLUTION 2016-04 AMENDING THE 2016 GENERAL FUND BUDGET

With no objections, President Pro Tem Saunders called for the reading of the resolution amending the 2016 General Fund budget for the purchase of audio visual equipment for the Council chambers. The City Clerk gave the reading.

Alderman Kelley motioned to vote on Resolution 2016-04 tonight. Alderman Anderson seconded the motion and it passed unanimously.

Alderman Scott motioned to approve Resolution 2016-04. Alderman Anderson seconded the motion and it passed unanimously.

RESOLUTION 2016-05 AMENDING THE 2016 GENERAL FUND BUDGET

President Pro Tem Saunders called for the reading of the resolution amending the 2016 General Fund budget for the purchase of a patrol vehicle for the Police Department. The City Clerk gave the reading.

President Pro Tem Saunders stated the money has come in from the insurance company so that a new vehicle can be purchased for the Police Department.

Alderman Mosley asked when the money came in. Tasha Thompson stated December 31st, 2015.

Alderman Anderson motioned to vote on Resolution 2016-05 tonight. Alderman Kelly seconded the motion and it passed unanimously.

Alderman Vaprezsán motioned to approve Resolution 2016-05. Alderman seconded the motion and it passed unanimously.

PLANNING COMMISSION REPORT

Alderman Scott stated there was an approval of a replat of Lot B in the Morgan Commercial Subdivision.

CITY ATTORNEY COMMENTS

City Attorney Norris stated that in the case of Michael O'Leary vs the City of Maumelle, the court will hear the case.

ADJOURNMENT

Alderman Vaprezsán moved to adjourn the meeting. Alderman Anderson seconded the motion and it passed unanimously.

President Pro Tem Saunders adjourned the meeting at 6:36 pm.

MAYOR MICHAEL WATSON

CITY CLERK JOSHUA CLAUSEN

APPROVED

February 16, 2016

City of Maumelle
Financial Statement Summary
FOR THE MONTH ENDED JANUARY 31, 2016

GENERAL FUND

Nonspendable	21,682
Committed	-
Assigned	362,032
Unassigned	4,802,652
Total Fund Balance	<u>5,186,366</u>

STREET FUND

Restricted	3,706,136
Assigned	-
Total Fund Balance	<u>3,706,136</u>

SANITATION FUND

Retained Earnings	<u>1,807,720</u>
--------------------------	------------------

CITY OF MAUMELLE
STREET FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE MONTH ENDED JANUARY 31, 2016

	2016 BUDGET	2016 BUDGET REV	1 MONTH BUDGET	ACTUAL AT 1/31/2016	OVER/ (UNDER)	ACTUAL AT 1/31/2015	OVER/ (UNDER)
Revenues:							
State Turnback	816,959	816,959	68,080	81,955	13,875	66,068	15,887
Street Aid Program	330,000	330,000	27,500	27,548	48	27,282	265
County Millage Tax	560,000	560,000	46,667	10,012	(36,655)	8,245	1,767
Street Sign Revenue	2,000	2,000	167	84	(83)	592	(508)
Investment Income	19,000	19,000	1,583	1,273	(310)	1,192	81
Appropriation from Fund Balance	-	-	-	-	-	-	-
Miscellaneous Income	-	-	-	100	100	-	100
Total Revenues	1,727,959	1,727,959	143,997	120,972	(23,024)	103,380	17,492
Expenditures:							
Personnel	666,677	666,677	666,677	73,234	(593,443)	73,042	192
Other Operating	417,931	417,931	417,931	7,588	(410,343)	6,378	1,210
Total Operating	1,084,608	1,084,608	1,084,608	80,822	(1,003,786)	79,419	1,402
Capital Expenditures	660,500	660,500	660,500	389	(660,111)	-	389
Total Expenditures	1,745,108	1,745,108	1,745,108	81,211	(1,663,897)	79,419	1,792
Excess (Deficiency) of Revenues over Expenditures	(17,149)	(17,149)	(1,601,111)	39,761	1,640,873	23,961	15,701
Fund Balance, Beginning of Year	3,369,722	3,369,722	3,369,722	3,666,375			
Fund Balance, End of Year	3,352,573	3,352,573	1,768,611	3,706,136			

CITY OF MAUMELLE
GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE MONTH ENDED JANUARY 31, 2016

	2016 BUDGET	2016 BUDGET REV	1 MONTH BUDGET	ACTUAL AT 1/31/2016	OVER/ (UNDER)	ACTUAL AT 1/31/2015	OVER/ (UNDER)
Revenues:							
State Turnback	257,445	257,445	21,454	18,501	(2,953)	36,038	(17,537)
County Millage Tax	1,880,000	1,880,000	156,667	34,524	(122,142)	28,432	6,093
County Sales Tax	3,700,000	3,700,000	308,333	291,027	(17,307)	284,525	6,502
City Sales Tax	2,300,000	2,300,000	191,667	183,840	(7,826)	163,827	20,013
Franchise Fee	1,600,000	1,600,000	133,333	112,547	(20,787)	111,868	679
Community Service Fees	725,000	725,000	60,417	21,660	(38,757)	21,533	127
Late & Collection Fees	22,000	22,000	1,833	524	(1,309)	91	433
Building Permits and Fees	180,000	180,000	15,000	9,782	(5,218)	36,735	(26,953)
Business License Permits	19,000	19,000	1,583	15,882	14,298	8,864	7,018
Parks and Recreation Fees	450,000	450,000	37,500	51,000	13,500	49,555	1,445
Senior Wellness Center Fees	42,000	42,000	3,500	6,679	3,179	9,120	(2,441)
Animal Control Fees	12,000	12,000	1,000	1,045	45	350	695
Municipal Court	225,000	225,000	18,750	8,167	(10,583)	19,260	(11,094)
Police Dept	-	-	-	-	-	-	-
Fire Dept	12,000	12,000	1,000	-	(1,000)	-	-
Dispatch Services	26,000	26,000	2,167	-	(2,167)	-	-
Federal Grants	-	-	-	58,967	58,967	-	58,967
State Grants	-	-	-	-	-	31,000	(31,000)
Private Grants	-	-	-	-	-	300	(300)
Private Donations	-	-	-	-	-	-	-
Investment Income	12,000	12,000	1,000	383	(617)	318	65
Other Financing Sources	-	-	-	-	-	23,283	(23,283)
Miscellaneous Income	12,000	12,000	1,000	367	(633)	1,720	(1,353)
Total Revenues	11,474,445	11,474,445	956,204	814,894	(141,311)	826,817	(11,923)
Expenditures:							
Administration	945,409	945,409	78,784	65,773	(13,011)	65,087	687
City Council	60,822	60,822	5,069	4,306	(763)	4,757	(451)
City Attorney	110,638	110,638	9,220	8,059	(1,161)	11,883	(3,824)
Court	188,281	188,281	15,690	12,609	(3,081)	14,014	(1,405)
Police	2,892,978	2,892,978	241,082	217,576	(23,506)	261,729	(44,153)
Fire	2,450,476	2,450,476	204,206	185,179	(19,027)	177,408	7,771
Animal Control	355,878	355,878	29,657	18,552	(11,104)	18,275	277
Public Works	702,874	702,874	58,573	38,302	(20,271)	36,464	1,838
Parks	1,577,200	1,577,200	131,433	65,445	(65,988)	68,802	(3,357)
Senior Services	338,918	338,918	28,243	21,131	(7,112)	21,059	72
CED	203,941	208,952	17,413	14,606	(2,807)	26,918	(12,312)
Planning & Zoning	143,506	143,506	11,959	9,730	(2,229)	9,696	34
Code Enforcement	289,892	289,892	24,158	26,251	2,093	26,634	(383)
City Services	1,198,242	1,198,242	99,854	245,019	145,165	220,721	24,298
Total Operating	11,459,055	11,464,066	955,339	932,538	(22,801)	963,450	(30,910)
Capital Expenditures	519,600	546,413	546,413	-	(546,413)	20	(20)
Total Expenditures	11,978,655	12,010,479	1,501,752	932,538	(569,215)	963,470	(30,930)
Excess (Deficiency) of Revenues over Expenditures	(504,210)	(536,034)	(545,548)	(117,643)	427,903	(136,653)	19,006
Fund Balance, Beginning of Year	5,008,636	5,008,636	5,008,636	5,304,009			
Fund Balance, End of Year	4,504,426	4,472,602	4,463,088	5,186,366			

**CITY OF MAUMELLE
GENERAL FUND - BALANCE SHEET
FOR THE MONTH ENDED JANUARY 31, 2016**

ASSETS

Current Assets

Cash	5,488,245
Accounts Receivable, net	874,866
Due From Other Funds	2,118
Inventory - Court Drug Tests	226
Prepaid Expenses	19,338
Total Current Assets	6,384,793
 TOTAL ASSETS	 6,384,793

LIABILITIES AND FUND BALANCE

Liabilities:

Payroll Liabilities	157,944
Accounts Payable	9,422
Other Liabilities	1,031,061
Total Liabilities	1,198,427

Fund Balance:

Nonspendable	
-Inventory	226
-Due from agency fund	2,118
-Prepaid	19,338
Restricted	-
Committed	-
Assigned to purchase orders	362,032
Unassigned	4,802,652
Total Fund Balance	5,186,366

TOTAL LIABILITIES AND FUND BALANCE	6,384,793
------------------------------------	-----------

**CITY OF MAUMELLE
STREET FUND - BALANCE SHEET
FOR THE MONTH ENDED JANUARY 31, 2016**

ASSETS

Current Assets:

Cash	3,714,792
Accounts Receivable, net	<u>121,922</u>
Total Current Assets	<u>3,836,714</u>
 TOTAL ASSETS	 <u><u>3,836,714</u></u>

LIABILITIES AND FUND BALANCE

Liabilities:

Payroll Liabilities	6,324
Accounts Payable	62
Deferred Revenue	<u>124,192</u>
Total Liabilities	<u>130,578</u>

Fund Balance:

Nonspendable	-
Restricted	3,706,136
Committed	-
Assigned to:	
-Capital projects	-
-Eliminate a projected budgetary deficit	-
Unassigned	<u>-</u>
Total Fund Balance	<u>3,706,136</u>
 TOTAL LIABILITIES AND FUND BALANCE	 <u><u>3,836,714</u></u>

CITY OF MAUMELLE
SANITATION FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN EQUITY
FOR THE MONTH ENDED JANUARY 31, 2016

	2016 BUDGET	2016 BUDGET REV	1 MONTH BUDGET	ACTUAL AT 1/31/2016	OVER/ (UNDER)	ACTUAL AT 1/31/2015	OVER/ (UNDER)
Revenues:							
Sanitation Fees	1,175,000	1,175,000	97,917	3,175	(94,741)	2,359	816
Late and Collection Fees	30,000	30,000	2,500	(258)	(2,758)	182	(440)
Cart Rental	18,000	18,000	1,500	124	(1,376)	(16)	140
Transfer Station	30,000	30,000	2,500	1,686	(814)	2,383	(697)
Operating Transfer In	-	-	-	-	-	7,470	(7,470)
Miscellaneous Income	-	-	-	-	-	-	-
Total Revenues	1,253,000	1,253,000	104,417	4,728	(99,689)	12,378	(7,650)
Expenditures:							
Personnel	607,508	607,508	50,626	68,449	17,823	69,249	(800)
Other Operating	979,000	1,232,166	102,680	4,885	(97,795)	8,774	(3,889)
Total Expenditures	1,586,508	1,839,674	153,306	73,334	(79,972)	78,023	(4,689)
Excess (Deficiency) of Revenues over Expenditures	(333,508)	(586,674)	(48,889)	(68,606)	(19,717)	(65,645)	(2,961)
Equity, Beginning of Year	1,528,268	1,528,268	1,528,268	1,876,329			
Equity, End of Year	1,194,760	941,594	1,479,379	1,807,720			

CITY OF MAUMELLE
SANITATION - BALANCE SHEET
FOR THE MONTH ENDED JANUARY 31, 2016

ASSETS

Current assets:	
Cash	1,030,435
Accounts Receivable, net	<u>136,305</u>
Total Current Assets	1,166,740
Noncurrent assets:	
Capital Assets	1,792,456
Less Accumulated Depreciation	<u>(1,123,564)</u>
Total Noncurrent Assets	668,892
 TOTAL ASSETS	 <u><u>1,835,633</u></u>

LIABILITIES AND EQUITY

Current Liabilities:	
Payroll Liabilities	10,436
Accounts Payable	800
Sales Taxes Payable	2,191
Reserve for Compensated Absences	<u>14,482</u>
Total Current Liabilities	27,909
Noncurrent Liabilities:	
Note Payable - First Security Bank	<u>-</u>
Total Liabilities	27,909
Equity:	
Retained earnings	<u>1,807,720</u>
 TOTAL LIABILITIES AND EQUITY	 <u><u>1,835,633</u></u>

Note 1: Minimum fund balance policy for the general fund

Ordinance 438 states that the general fund shall maintain a level of fund balance equal to 20% of budgeted operating expenditures. Currently, this figure is \$ 2,292,813

Note 2: Fund balance classifications

Effective with the January 31, 2011 financial statements, there are new fund balance classifications for the General and Street funds. The new classifications and their definitions are as follows:

- Nonspendable - fund balance that can't be spent, such as inventory and prepaid items
- Restricted - use of these funds is restricted by external sources, such as law or grant requirements
- Committed - use of these funds is restricted by formal action of the city council
- Assigned - use of these funds is restricted by informal action of the city council
- Unassigned - fund balance that has not been restricted, committed, or assigned

GENERAL FUND BUDGET RESOLUTIONS PASSED IN 2016

STREET FUND BUDGET RESOLUTIONS PASSED IN 2016

SANITATION FUND BUDGET RESOLUTIONS PASSED IN 2016

ROY C. ANDREWS, P.E.

3 MONARCH DRIVE
MAUMELLE, ARKANSAS 72113
(501) 680-4137

EDUCATION:

2004-2005 The University of Phoenix – Little Rock Campus
Major – Masters of Business Administration
Masters of Business Administration

1994-1999 The University of Memphis
Major- Civil Engineering
Bachelor of Science in Civil Engineering

1992-1993 University of Arkansas at Little Rock
Major – Engineering Tech – Transferred

ACHIEVEMENTS:

Passed the Fundamentals of Engineering Exam – October, 1998
Appointed Chairman of the Oakland, TN, Planning Council 1998-1999
Passed Professional Engineering Exam, December 2006
Leadership Greater Little Rock, Class 26, 2010-2011
Maumelle Planning Commissioner January 2015 - present

EMPLOYMENT:

December 2004 – Present Development Consultants, Inc.
Little Rock, Arkansas

- Principal Civil Engineer including Project management
- Civil design including roadways and site design
- Provide construction estimates and specifications
- Construction and field inspection for civil design projects
- Marketing and client interaction for project scope and review
- AutoCAD Release 2016
- Civil 3D Civil Design Software

September 2002 – December 2004 Carter & Burgess
Little Rock, Arkansas

- Staff Civil Engineer
- General civil design including, roadway, parks, site, water and wastewater
- Provide construction estimates and specifications
- Construction and field inspection for civil design projects
- Marketing and client interaction for project scope and review
- AutoCAD Release 2004
- Microstation J Software and InRoads Civil Design software

April 2001 -
September 2002

URS Corporation
Little Rock, Arkansas

- Staff Engineer for general civil and structural
- Structural Design – Monorails & Platforms in Industrial Applications
- AutoCAD Release 2002 – Civil, Mechanical, & Electrical Drafting
- Microstation J Software
- Environmental Design – Design of Clean-up Sites
- Environmental – Field Sampling and Phase 1 Site Assessments
- Field Inspections for Structural and Environmental Projects

March 2000 –
April 2001

Baldwin & Shell Construction Company
Little Rock, Arkansas

- Project Coordinator – Commercial Construction
- Bidtek Estimating and Accounting Software – Release R299

May 1999 –
February 2000

Chester Phillips Construction Company
Little Rock, Arkansas

- Commercial Construction Estimator
- WinEst Pro Plus v4.1 and EarthWorks v1.61b Software
- Site Plan Development

ADDITIONAL EXPERIENCE – While attending college

Continental Engineering, Inc.
Memphis, Tennessee

- Assisting in Roadway Design Projects
- AutoCAD Release 14 with Softdesk 8 Software
- Microstation SE Software
- Quantity estimation and plans review
- Word processing and spreadsheet applications

David W. Milem, Consulting Engineers
Memphis, Tennessee

- AutoCAD Release 13 with Eagle Point Software
- Assisting in Subdivision Planning and Development
- Instrument man on survey crew
- Word processing and spreadsheet applications

White Contracting
Cordova, Tennessee

- Surveyor's rodman

Layne – Central

Memphis, Tennessee

Assisted in the engineering and construction of water wells

- Reviewing and preparing submittals
- Sieve analysis and flow testing

Allen & Hoshall, Engineers, Architects, Consultants

Memphis, Tennessee

- AutoCAD Release 12 with raster overlay software

Ground Water Institute at The University of Memphis

Memphis, Tennessee

- Digitized soil maps using Geographic Information Systems

Arkansas State Highway and Transportation Department

Little Rock, Arkansas

- Assisted Civil Engineers in the inspection of repair and new construction of Arkansas State Highways

PROFESSIONAL HISTORY:

Construction

- **Cove Creek Scout Reservation Facility Improvements, Damascus, AR. – Project Coordinator.** Provided cost and scheduling oversight for the installation of a Waste Water Treatment Facility and associated sewer network.
- **Donald W. Reynolds Training Center – BSA, Damascus, AR. Project Coordinator.** Issued contracts and purchase orders for the construction of a Boy Scout Training Center including meeting rooms and lodging facility. Provided cost and scheduling control through the construction phase. Provided change order estimating and control.
- **Olivet Baptist Church, Little Rock, AR. – Project Coordinator.** Provided scheduling and cost oversight and change order estimating and commencement. Provided change order estimating and control.
- **Stephens Elementary School and Community Center, Little Rock, AR. – Project Coordinator.** Provided cost and scheduling oversight for an eleven million dollar commercial construction project. Provided change order estimating and control.
- **U.S. 71 Construction Engineering & Inspection, Texarkana, AR – Field Engineer.** Provided inspection for various phases of U.S. 71 roadway construction from Fouke to Doddridge.

Engineering

- **Moonshine Beach, Table Rock Lake, Missouri – Staff Engineer.** Provided civil design for roads and site grading for the construction of a new park and recreation facility.
- **Waste Management – 2 Pine Landfill, NLR, AR – Design Engineer.** Develop a master-grading plan for tract #5.
- **Waste Management – 2 Pine Landfill, NLR, AR – Design Engineer.** Provided civil design of North Belt underpass.

- **I-69 Connector, Pine Bluff, AR – Design Engineer.** Performed work for various roadway design aspects including horizontal geometric design, vertical geometric design, and typical sections.
- **University Avenue, Little Rock, Arkansas – Design Engineer.** Provided drafting and quantity estimating.
- **Salem Road Railroad Overpass, Conway, Arkansas – Design Engineer.** Set up bid quantity tables and calculated quantities for roadway demolition and reconstruction.
- **Fire Crash Rescue Station, LRAFB – Design Engineer.** Provided civil design including site layout, grading and drainage, and rigid pavement control joint design.
- **Central Arkansas Water Model Calibration data.** Imported client supplied SCADA information into Excel and designed spreadsheets to calculate demands per pressure zones. Used ArcMap to associate input information per pressure zone. Used H2OMAP Water and Excel to develop pump performance curves for each system pump.
- **Central Arkansas Water West Intermediate Distribution System Improvements – Design Engineer.** Provided design quality control and quantity estimation for a two-mile water distribution pipeline.
- **AETN Tower, Chinquapin Ridge, Arkansas – Design Engineer.** Provided site design for a freestanding communication tower.
- **Entergy Park, Hot Springs, Arkansas – Design Engineer.** Provided civil site design, construction estimate for a Natural Resource Park.
- **Pine Bluff Arsenal, White Phosphors Technical Package and White Phosphors Update to FAMIS, Pine Bluff, AR.** Provided engineering support for the creation of in-place design documents. Provided support and input to update the Maintenance control system (FAMIS) for the assembled documentation.
- **Pine Bluff Arsenal, Bulk Dunnage Incinerator – Staff Engineer.** Provided site and system design for the addition of a Bulk Dunnage Incinerator to an existing incinerator complex.
- **Former May Supply Site, Removal of Contaminated Soils – Staff Engineer.** Provided engineering design for an open pit excavation for the removal of clean overburden and contaminated subsoil. Provided site inspection and quantity estimating for contractor payment.
- **Waste Management - Scale House Area Rigid Pavement Project – Staff Engineer.** Provided site design and specifications for pavement replacement around an existing landfill scale house.
- **El Dorado Elevated Water Tank, El Dorado, AR – Design Engineer.** Design of two million gallon elevated water storage tank, connecting water lines and site design and layout.
- **El Dorado Water Line Improvements, El Dorado, AR – Design Engineer.** Provided engineering design and plans for 8000 LF of 24" water lines and associated fittings and connections.
- **Little Maumelle Basin WWTP– Design Engineer.** Provided engineering support in the site selection process for a 16 MGD WWTP to be located in west Little Rock.
- **Little Rock Bond Program 2004- Stephens/Baseline, Little Rock, AR – Design Engineer.** Providing right-of-way surveys, preparation of construction drawings, cost estimates and may also include construction oversight and/or construction management for Stephens School sidewalks and Baseline Elementary School sidewalks.

- **Old River Bridge Rehab – Design Engineer.** Provided inspection of an existing historical bridge.
- **West Little Rock Intermediate Distribution Improvements, Little Rock, AR – Design Engineer.** Provided engineering design and construction services for 3,100 linear feet of 48-inch, 12,000 linear feet of 24-inch, and 4,000 linear feet of 16-inch of distribution main in Little Rock.
- **City of Arkadelphia, Arkadelphia, AR – Design Engineer.** Provide engineering design, estimate, and plans for drainage, parking lot, sidewalks, playground, and pavilion improvements.
- **Second Baptist Church, Arkadelphia, AR – Design Engineer.** Provide engineering design, estimate, and plans for additional parking lots and drainage.
- **Statewide School Assessment, AR – Design Engineer.** Provide asset assessment of public schools in southwest Arkansas.
- **Rock Haven Addition PRD, Little Rock, AR – Design Engineer.** Provide civil engineering design and construction plans for a 6 acre subdivision.
- **VA MRI Addition, Fayetteville, AR – Design Engineer.** Provide civil engineering design and construction plans for an MRI addition to an exiting hospital.
- **Conway Public School East Intermediate, Conway, AR – Design Engineer.** Provide civil engineering design and construction plans for new 5th and 6th grade school campus.
- **Conway Public School Multipurpose Gymnasium, Conway, AR – Design Engineer.** Provide civil engineering design and construction plans for new High School Gymnasium.
- **Conway Public School East 9th and 10th Campus, Conway, AR – Design Engineer.** Provide civil engineering design and construction plans for new 9th and 10th grade school building on an existing campus.
- **UALR Lot 13 Parking Lot, Little Rock, AR – Design Engineer.** Provide civil engineering design, construction plans, and construction inspection for the rehabilitation of an existing parking lot including new asphalt surface, landscaped islands and lighting.
- **UALR North Campus drainage Project, Little Rock, AR – Design Engineer.** Provide civil engineering design, construction plans, and construction inspection for a new drainage system and sewer repair around two existing building.
- **Benton High School Renovations, Benton, AR – Design Engineer.** Provide civil engineering design, and construction plans for the removal of an existing building and utilities and the addition of a new classroom building, additional parking and new utilities.
- **Outlets of Little Rock, Little Rock, AR – Design Engineer.** Provide civil engineering design, construction plans, and construction inspections for the new Outlet Mall and associated parking lots.
- **Kirk Road extension, Little Rock, AR – Design Engineer.** Provide civil engineering design, construction plans, and construction administration for a new City Street extension, traffic signal upgrade, utility extensions, and bridge over Rock Creek.

Summary of Qualifications

Fully qualified by virtue of experience as well as demonstrated proficiency to supervise the operation and maintenance of mechanical and electrical systems. Possess 25 years of intense training and unique experiences. I am a resourceful team player with excellent communication abilities as well as a creative approach to problem solving. An energetic attitude combined with a "can-do" personality creates an extremely versatile employee whose mindset is on customer trust and satisfaction.

Professional Experiences

System Operator

JULY 2014- PRESENT

Southwest Power Pool, Little rock AR

As a *System Operator*, continuous monitoring of power flows through out the SPP footprint. Monitor the SPP footprint for system abnormalities and respond to emergencies. Monitor and maintain the systems current operating plan. Perform system studies to anticipate and alleviate system conditions.

Other responsibilities include:

- Responsible for making changes unit information and maintain real time power market operations.
- Interact with members to ensure unit information is correct and accurate.
- Proficient in power operations and maintain NERC Reliability Coordinator certification.

Plant Operator

OCT 2012- JUNE 2014

Entergy Corporation Hot Springs and White Bluff AR

As a *Plant Operator*, operate and monitor all plant equipment at a base load coal plant. Ensure equipment is operating at peak efficiency. Monitor plant components to meet grid load expectations.

Other responsibilities include:

- Responsible for making changes to plant operations or equipment status such that overall efficiency and safety is improved while minimizing cost.
- Proficient in Generator Operator NERC and GADS compliance.

Senior Operator

JUNE 07-OCT 2012

Arkansas Electric Cooperative Corporation

As a *Senior Operator*, operate and monitor all plant auxiliary equipment on a 9 unit combined cycle plant. Ensure equipment issues are identified and repaired in a timely and cost effective manner. Direct maintenance personnel during repair activities. Responsible for plant equipment which includes all transformers, generators, switchgear, feeders, chillers, air handling units, uninterrupted power supplies, motors, air compressors, valves, and associated controls.

Other responsibilities include:

- Direct and instruct other plant personnel in understanding the conditions and limitations of equipment operation and NERC requirements.
- Supervise the tracking and trending of equipment, and compiling reports, logs, and surveillance of plant components.

Nuclear Auxiliary Operator
Entergy Corporation

AUG 04-JUNE 07

As an *Auxiliary Nuclear Operator*, operate and monitor all plant auxiliary equipment on a Pressurized Water Reactor. Respond to abnormal conditions; perform routine tests, ensure problems are identified and repaired, and other duties necessary to assure continuity of power generation.

Supervised numerous continuous improvement initiatives including an automated data capture project to reduce errors and streamline the process.

Maintained continuous over-view of other maintenance departments for jobs being completed to ensure proper safety procedures and schedules were being followed.

Project Engineer

JAN 00-AUG 04

Arkansas Industrial Computing

As a *Project Engineer*, developed custom SCADA systems. Interfaced with customers to determine needs and present solutions with cost analysis. Ensured contractors deliver quality services. Supervised multiple craft disciplines at project sites, to include project schedules, work flows and budget. Followed up with customer to ensure complete resolution to all concerns.

Stellar internet and computing skills. Proficient in MS Access, DELPHI, SQL, and VB applications, Windows NT and Windows management and deployment. Also proficient with Intellution, WonderWare, Siemens Wincc. Experienced with the following PLC's – Allen-Bradley, Siemens, Modicon

EDUCATION

Naval Nuclear Prototype Training Command – 1/1990- Charlestown, SC

Hands on training on an actual power plant. Instruction included Plant Design, Reactor Operations, Plant Chemistry Control, and Radiological Controls.

Naval Nuclear Power School – 8/1989- Orlando, FL

Graduate level instruction including Chemistry, Mathematics, Reactor Operations, Thermodynamics, and Reactor Theory and Design.

Naval Electricians Mate A-school – 4/1989- Orlando, FL

Undergrad level instruction in electrical theory, motors and generators, basic electronics, and maintenance.

SUMMARY OF SKILLS

Communicator
Computer Literate
Reliable
Self Motivated
Honesty

Analytical
Flexible
Motivated
Organized
Dedicated

Systematic
Multi-task
Professional
Efficient
Hard Working

Leader
Trainer
Confident
Cost Conscience
Responsible

RESOLUTION # 2016-06

A RESOLUTION EXPRESSING THE WILLINGNESS OF

The City of Maumelle

TO UTILIZE FEDERAL-AID TRANSPORTATION ALTERNATIVES PROGRAM FUNDS

WHEREAS City of Maumelle understands Federal-aid Transportation Alternative Funds are available at 80% federal participation and 20% local match to develop or improve safe routes to school from Millwood to Pine Forest and A+ Charter School, and

WHEREAS The project is currently estimated to cost \$207,146.25, and

WHEREAS City of Maumelle understands that Federal-aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement, and

WHEREAS this project, using federal funding, will be open and available for use by the general public and maintained by the applicant for the life of the project.

NOW, THEREFORE, BE IT RESOLVED BY City of Maumelle THAT:

SECTION I. City of Maumelle will participate in accordance with its designated responsibility, including maintenance of this project.

SECTION II. Mayor Mike Watson is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above stated project.

SECTION III. Maumelle City Council pledges its full support and hereby authorizes the **City of Maumelle** to cooperate with Metroplan and the Arkansas State Highway and Transportation Department to initiate action to implement this project.

SECTION IV. Maumelle City Council pledges to allocate the 20% local match for the grant (currently estimated to be \$41,429.25).

THIS RESOLUTION adopted this 16th day of February, 2016.

SIGNED: _____
Mike Watson, Mayor

ATTEST:

Joshua Clausen, City Clerk

APPROVED AS TO FORM:

Caleb Norris, City Attorney

SPONSOR:

Mayor Watson

	Mosley	Saunders	Kelley	Anderson	Lewis	Scott	Vaprezsan	Holt
Yes								
No								

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MAUMELLE, COUNTY OF PULASKI, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

ORDINANCE NO. 900

DECLARING EXCEPTIONAL CIRCUMSTANCES AND WAIVING COMPETITIVE BIDDING PROCEDURES FOR THE PURCHASE OF A 2013 FORD POLICE INTERCEPTOR SUV, DECLARING AN EMERGENCY, AND FOR OTHER PURPOSES.

WHEREAS, the Maumelle Police Department regularly relies on police vehicles to perform police patrols in the City of Maumelle;

WHEREAS, in December 2015 a marked and fully-equipped Maumelle Police Department patrol vehicle with approximately 80,000 miles was totaled in a collision on Maumelle Boulevard;

WHEREAS, the City received \$15,137 from the Arkansas Municipal League Municipal Vehicle Program for the vehicle and the City Council passed Resolution No. 2016-05 amending the general fund budget to account for this money;

WHEREAS, pursuant to State law, the City generally invites competitive bidding for purchases over twenty thousand dollars (\$20,000.00); however, ARK. CODE ANN. § 14-58-303(b)(2)(B) allows the City Council by ordinance to waive the requirements of competitive bidding in exceptional situations where this procedure is deemed not feasible or practical;

WHEREAS, the Maumelle Police Department has located a 2013 Ford Police Interceptor SUV with 43,000 miles and equipped with all-wheel drive, cruise control, keyless entry, cargo barrier, cargo storage vault, police emergency lights, police siren, police vehicle console, pursuit rated suspension and computer display, located at CAPS Upfitters in Bryant, Arkansas, for the price of \$22,500.00;

WHEREAS, Kelly Blue Book Retail value on the 2013 Ford Police Interceptor SUV is \$20,850.00 without the aforementioned police equipment, which is valued at an additional \$11,769.00;

WHEREAS, by purchasing this used vehicle, the Maumelle Police Department expects to save approximately \$17,166.42 and expect to have the vehicle on patrol four to six months quicker as compared to purchasing a new vehicle; and

WHEREAS, the 2013 Ford Police Interceptor SUV is not expected to remain on the market long and the City Council finds that normal competitive bidding procedure is neither feasible nor practical in this situation and, therefore, desires to waive the competitive bidding process to allow the Police Department to purchase the 2013 Ford Police Interceptor SUV.

NOW, THEREFORE, BE IT ENACTED AND DECLARED BY THE CITY COUNCIL OF THE CITY OF MAUMELLE, ARKANSAS:

SECTION 1: The City Council of the City of Maumelle, Arkansas, deems there to exist exceptional circumstances that justify the adoption of this ordinance and the waiving of competitive

bidding. The Mayor is authorized to purchase the 2013 Ford Police Interceptor SUV for the Maumelle Police Department at an estimated savings of \$17,166.42.

SECTION 2: The provisions of this ordinance are hereby declared to be severable and if any section, phrase, or provision shall be declared or held invalid, such invalidity shall not affect the remainder of the sections, phrases, or provisions.

SECTION 3: All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

SECTION 4: Emergency Clause. There is hereby found and declared to be an immediate need for the 2013 Ford Interceptor SUV so that the Police Department can sufficiently patrol the City for the benefit of public health, safety, and welfare of the residents of the City of Maumelle. It is, therefore, declared that an emergency exists and this Ordinance being necessary for the immediate preservation of the public health, safety, and welfare shall be in force and take effect immediately upon and after its passage.

APPROVED this 16th day of February, 2016.

By: _____
Michael Watson, Mayor

Attest:

City Clerk Joshua Clausen

Approved As To Legal Form:

Caleb Norris, City Attorney

SPONSORED BY:

Mayor Michael Watson

	Mosley	Saunders	Kelley	Anderson	Lewis	Scott	Vaprezsan	Holt
Yes								
No								

Emergency Clause:

	Mosley	Saunders	Kelley	Anderson	Lewis	Scott	Vaprezsan	Holt
Yes								
No								



City of Maumelle Police Department
 2002 Murphy Drive
 Maumelle AR 72113



Telephone: (501)851-1337
 Fax: (501)851-6387

INTERNAL MEMORANDUM

To: Maumelle City Council

CC: File

From: Captain C. Pickard

Date: 02/11/2016

RE: 2013 Ford Explorer Purchase

The following is a break-down of the savings of buying the used 2013 Ford Explorer SUV versus a new version:

2013 Ford Explorer	\$22,500.00	2016 Ford Explorer	\$27,492.00
Vehicle Wrap (Silver)	2,500.00	Color	N/C
Light-bar	800.00		2,395.00
Rear Lights	600.00		559.44
Modem	809.00		809.00
Modem Antenna	174.95		174.95
Vehicle Graphics	325.00		325.00
Vehicle Camera System	N/C		4,995.00
Camera System Wireless	N/C		250.00
Siren	N/C		Included in Light bar
Center Equip. Console	N/C		510.90
Prisoner Partition	\$2,011.80		2,011.80
Installation			1,300.00
Shop Supplies	50.00		50.00
Shipping	175.00		175.00
Dealer Fee	200.00		200.00
Computer	N/C		2,392.00
Single Drawer Storage	N/C		1,299.00
Weapon Mount	N/C		469.00
Computer Dock	400.00		553.00
Misc Equipment			1,701.08
Total Cost	\$30,455.75		47,662.17



City of Maumelle Police Department
2002 Murphy Drive
Maumelle AR 72113



Telephone: (501)851-1337
Fax: (501)851-6387

INTERNAL MEMORANDUM

The vehicle being requested for purchase will be equipped with several of the higher priced items that are installed in the Maumelle Police Department vehicles. A couple of items already installed will be traded out to match our current fleet specs and there will be credits give on those items. These items are the lightbar and the rear lights. Currently they are red and blue and will be changed to blue and blue.

Capt. C. Pickard
Captain Cory M. Pickard
Patrol Division

With the savings from equipping the 2016 vehicles and the addition of the money from insurance on Unit 70-13-55 the Department has approximately \$34,000.00 in capital.

Vehicle

January 29, 2016

Dear Mr. Clausen, Mayor Watson and City Council members,

I write to inform you, with deepest regret, that for personal reasons, I must resign from my position on the Maumelle Tree Board. I wish you success in finding a suitable replacement.

Regards,

Alana Reid

CITY OF MAUMELLE
DEPARTMENT OF CODE ENFORCEMENT / PERMITS
THREE YEAR SINGLE FAMILY PERMIT COMPARISONS
As of January 2016

	<u>2014</u>		<u>2015</u>		<u>2016</u>	
	<u>Permits</u>	<u>Fees</u>	<u>Permits</u>	<u>Fees</u>	<u>Permits</u>	<u>Fees</u>
January	0	\$0	0	0	6	\$9,842.80
February	5	\$8,284.40	1	\$1,083.60		
March	2	\$5,109.60	3	\$5,370.80		
April	8	\$7,423.60	5	\$7,149.60		
May	10	\$15,403.60	3	\$2,710.80		
June	6	\$6,443.60	0	0		
July	5	\$7,116.40	6	\$7,615.60		
August	4	\$6,964.80	3	\$3,622.40		
September	3	\$2,664.40	4	\$4,856.40		
October	39	\$15,964.18	4	\$6,720.00		
November	6	\$7,956.00	2	\$1,852.40		
December	10	\$11,431.20	4	\$4,551.90		
TOTALS	98	\$94,761.78	35	\$45,533.50	6	\$9,842.80

CITY OF MAUMELLE
DEPARTMENT OF CODE ENFORCEMENT / PERMITS
THREE YEAR DEPOSIT COMPARISONS
2014-2015-2016
As of January 2016

	<u>2013</u>	<u>2014</u>	<u>2015</u>
<u>JANUARY</u>	\$ \$6,309.64	\$36,466.32	\$9,694.17
<u>FEBRUARY</u>	\$11,821.91	\$4,944.83	
<u>MARCH</u>	\$11,342.92	\$15,289.41	
<u>APRIL</u>	\$6,872.69	\$10,927.37	
<u>MAY</u>	\$9,420.13	\$17,397.25	
<u>JUNE</u>	\$7,409.11	\$20,583.10	
<u>JULY</u>	\$17,930.77	\$6,812.44	
<u>AUGUST</u>	\$9,288.73	\$15,955.97	
<u>SEPTEMBER</u>	\$9,964.26	\$24,665.94	
<u>OCTOBER</u>	\$36,796.33	\$15,030.56	
<u>NOVEMBER</u>	\$18,336.67	\$6,190.52	
<u>DECEMBER</u>	\$11,603.06	\$5,515.82	
<u>TOTALS</u>	\$157,096.22	\$179,779.53	\$9,694.17

**BUILDING PERMITS
MAUMELLE, ARKANSAS
January 2016**

SINGLE FAMILY NEW CONSTRUCTION

Date	Lot & Subdivision	Address	Builder	Sq.Feet Heated/Cooled	Estimated Value
1/5/16	L100 WS	113 Lily Drive	Ferguson Brothers	1800	\$198,000
1/6/15	L78 OSH	199 Maumelle Valley Dr	Hill Development	4939	\$605,000
1/6/15	L8B4 VNB	106 Mariner Lane 210 Maumelle Valley Drive	Randy James Construction	1631	\$213,000
1/12/16	L110 OST&H	103 Riverview Drive	Lynn Dickey Constrcution	3395	\$520,000
1/19/16	L131 B2 MJP	214 Lake Valley Drive	Woodhaven Homes	3150	\$377,800
1/28/16	L51 B12 MVE		Hines Homes	2652	\$385,000

**BUILDING PERMITS
MAUMELLE, ARKANSAS
January 2016**

SINGLE FAMILY NEW CONSTRUCTION

Date	Lot & Subdivision	Address	Builder	Sq.Feet Heated/Cooled	Estimated Value
1/5/16	L100 WS	113 Lily Drive	Ferguson Brothers	1800	\$198,000
1/6/15	L78 OSH	199 Maumelle Valley Dr	Hill Development	4939	\$605,000
1/6/15	L8B4 VNB	106 Mariner Lane 210 Maumelle Valley Drive	Randy James Construction	1631	\$213,000
1/12/16	L110 OST&H	Drive	Lynn Dickey Constrecution	3395	\$520,000
1/19/16	L131 B2 MJP	103 Riverview Drive	Woodhaven Homes	3150	\$377,800
1/28/16	L51 B12 MVE	214 Lake Valley Drive	Hines Homes	2652	\$385,000

**CITY OF MAUMELLE
COMMERCIAL BUILDING PERMITS
2016**

<u>DATE</u>	<u>BUILDER</u>	<u>OWNER</u>	<u>ADDRESS</u>	<u>SQUARE FOOTAGE</u>	<u>TOTAL VALUE</u>
--------------------	-----------------------	---------------------	-----------------------	----------------------------------	-------------------------------

***NO COMMERCIAL TO REPORT AS OF 1/31/2016**

ARKANSAS STATE CAPITOL
500 WOODLANE STREET, SUITE 270
LITTLE ROCK, AR 72201



PHONE: (501) 682-2144
FAX: (501) 682-2894
E-MAIL: LG.STAFF@ARKANSAS.GOV

TIM GRIFFIN
LIEUTENANT GOVERNOR

February 4, 2016

Honorable Michael Watson
Mayor of Maumelle
550 Edgewood Drive, Suite 590
Maumelle, AR 72113

Dear Mayor Watson,

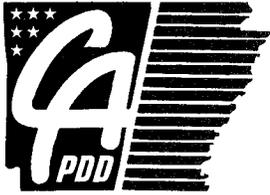
Congratulations on receiving the 2015 Volunteer Community of the Year Award. I applaud your leadership and the countless hours of service the citizens of Maumelle contribute to their community. Your city makes volunteerism a priority, dedicating the time, skills, and resources to improve the overall quality of life across your municipality. Arkansas is privileged to have communities like yours, and I wish you the best in all your future endeavors.

Please do not hesitate to contact me at my office at (501) 682-2144 if I can ever be of assistance to you.

Sincerely,

A handwritten signature in black ink, consisting of several bold, sweeping strokes.

Tim Griffin
Lieutenant Governor



CENTRAL ARKANSAS

Planning & Development District, Inc.

Serving The
Counties of:
♦ FAULKNER
♦ LONOKE
♦ MONROE
♦ PRAIRIE
♦ PULASKI
♦ SALINE

January 29, 2016

Jim Dickson, Director
Hope Ministry Alliance
5 Sugarloaf Loop
Maumelle, AR 72113

Re: General Improvement Funds through CAPDD Act 1146 of 2015

Dear Mr. Dickson:

Congratulations! The Central Arkansas Planning and Development District's Board of Directors approved your grant application for General Improvement Funding in the amount of \$3,000.00 to provide food for needy families. Amanda Adaire has been assigned as your CAPDD grant contact for the duration of this project. For grant management and communication purposes, your grant # is CA1146-1-024, please include this number on all correspondence.

The Grant Agreement Document of which two copies are enclosed, will serve as the basis for the management of this grant. Please sign both copies, keep one for your records and send the other back to your CAPDD grant contact.

The attached CAPDD General Improvement Fund Grant "Project Closeout Letter" must be dated, signed and returned to your assigned CAPDD grant contact when your project has been completed.

Sincerely,

Rodney Larsen
Executive Director

CC: State Representative Mark Lowery
Honorable Barry Hyde, Pulaski County Judge
Honorable Michael Watson, City of Maumelle Mayor

Attachments: CAPDD GIF Grant Agreement
CAPDD GIF Grant Closeout Document

902 N. Center Street • P.O. Box 300 • Lonoke, Arkansas 72086
Phone 501-676-2721 ☎ FAX 501-676-5020 ☎ TDD Only: 711

"Equal Opportunity Employer / Program"



CENTRAL ARKANSAS

Planning & Development District, Inc.

Serving The
Counties of:
♦ FAULKNER
♦ LONOKE
♦ MONROE
♦ PRAIRIE
♦ PULASKI
♦ SALINE

January 29, 2016

Ryan Burgess, Principal
Maumelle Middle School
1000 Carnahan
Maumelle, AR 72113

Re: General Improvement Funds through CAPDD Act 1518 of 2013

Dear Principal Burgess:

Congratulations! The Central Arkansas Planning and Development District's Board of Directors approved your grant application for General Improvement Funding in the amount of \$8,522.26 to assist with the Automation and Robotics programs at the school. Conya Spencer has been assigned as your CAPDD grant contact for the duration of this project. For grant management and communication purposes, your grant # is **CA1518-2-152**, please include this number on all correspondence.

The Grant Agreement Document of which two copies are enclosed, will serve as the basis for the management of this grant. *Please sign both copies, keep one for your records and send the other back to your CAPDD grant contact.*

The attached CAPDD General Improvement Fund Grant "Project Closeout Letter" must be dated, signed and returned to your assigned CAPDD grant contact when your project has been completed.

Sincerely,

Rodney Larsen
Executive Director

CC: State Senator Jane English
Honorable Barry Hyde, Pulaski County Judge
Honorable Michael Watson, Mayor of Maumelle

Attachments: CAPDD GIF Grant Agreement
CAPDD GIF Grant Closeout Document