

FINAL PLAT OR RE-PLAT REVIEW CHECKLIST

Does not
Comply Complies

Final Plat or Re-plat Submission Requirements

The final plat or re-plat shall indicate the following information:

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Name and address of owner of record and subdivider; |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Name of subdivision; |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Date of the plat, north point, and graphic scale; |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. Names of all streets; |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. True courses and distances to two established land corners or corners of record; |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. Exact boundary lines of the tract indicated by a heavy line or other acceptable method; |
| <input type="checkbox"/> | <input type="checkbox"/> | 7. Streets and alleys within and abutting the subdivision, with street names and source of dedication; |
| <input type="checkbox"/> | <input type="checkbox"/> | 8. Street center lines with angles of deflection or bearing, angles of intersection, radii, length of tangents, and with basis of curve data. A separate chart showing the center line length of roadway dedication; |
| <input type="checkbox"/> | <input type="checkbox"/> | 9. Source of title giving deed record book and page number or instrument number; |
| <input type="checkbox"/> | <input type="checkbox"/> | 10. Lot lines with dimensions, bearings, and angles sufficient to reproduce the survey and chords and radii of rounded corners; |
| <input type="checkbox"/> | <input type="checkbox"/> | 11. Building setback lines with dimensions; |
| <input type="checkbox"/> | <input type="checkbox"/> | 12. Lot and block numbers; |
| <input type="checkbox"/> | <input type="checkbox"/> | 13. Easements, buffers and utility rights-of-way lines giving dimensions, locations and purpose; |
| <input type="checkbox"/> | <input type="checkbox"/> | 14. Outlines and descriptions of any areas to be dedicated or reserved for public use or any areas to be reserved by deed covenant for common use of all property owners; |
| <input type="checkbox"/> | <input type="checkbox"/> | 15. Accurate locations and description of all monuments; |
| <input type="checkbox"/> | <input type="checkbox"/> | 16. Key map where more than one sheet is required to present map; |
| <input type="checkbox"/> | <input type="checkbox"/> | 17. Location of tract by legal description and giving acreage; |
| <input type="checkbox"/> | <input type="checkbox"/> | 18. Any area or lot which may be prone to local flooding shall have the lowest allowable finished floor elevation indicated on the final plat; |
| <input type="checkbox"/> | <input type="checkbox"/> | 19. If plat is a commercial or industrial subdivision, does it comply with Sections 5.10 and 5.11 of the Subdivision Regulations. |
| <input type="checkbox"/> | <input type="checkbox"/> | 20. Certificate of Owner; |
| <input type="checkbox"/> | <input type="checkbox"/> | 21. Certificate of Recording; |
| <input type="checkbox"/> | <input type="checkbox"/> | 22. Certificate of Engineering Accuracy; |
| <input type="checkbox"/> | <input type="checkbox"/> | 23. Certificate of Surveying Accuracy; |
| <input type="checkbox"/> | <input type="checkbox"/> | 24. Certificate of Final Approval; |
| <input type="checkbox"/> | <input type="checkbox"/> | 25. Bill of Assurance |
| <input type="checkbox"/> | <input type="checkbox"/> | 26. Assurance of Completion of Improvements. |
| <input type="checkbox"/> | <input type="checkbox"/> | 27. Final Plat Filing Fees. |

Staff Comments: _____

Staff Recommendations:

Staff would recommend approval contingent upon satisfaction of all Staff / Commissioner comments.
