

## FINAL PLAT OR RE-PLAT REVIEW CHECKLIST

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| Does not |
| Comply   |

### Final Plat or Re-plat Submission Requirements

The final plat or re-plat shall indicate the following information:

- 1. Name and address of owner of record and subdivider;
- 2. Name of subdivision;
- 3. Date of the plat, north point, and graphic scale;
- 4. Names of all streets;
- 5. True courses and distances to two established land corners or corners of record;
- 6. Exact boundary lines of the tract indicated by a heavy line or other acceptable method;
- 7. Streets and alleys within and abutting the subdivision, with street names and source of dedication;
- 8. Street center lines with angles of deflection or bearing, angles of intersection, radii, length of tangents, and with basis of curve data. A separate chart showing the center line length of roadway dedication;
- 9. Source of title giving deed record book and page number or instrument number;
- 10. Lot lines with dimensions, bearings, and angles sufficient to reproduce the survey and chords and radii of rounded corners;
- 11. Building setback lines with dimensions;
- 12. Lot and block numbers;
- 13. Easements, buffers and utility rights-of-way lines giving dimensions, locations and purpose;
- 14. Outlines and descriptions of any areas to be dedicated or reserved for public use or any areas to be reserved by deed covenant for common use of all property owners;
- 15. Accurate locations and description of all monuments;
- 16. Key map where more than one sheet is required to present map;
- 17. Location of tract by legal description and giving acreage;
- 18. Any area or lot which may be prone to local flooding shall have the lowest allowable finished floor elevation indicated on the final plat;
- 19. If plat is a commercial or industrial subdivision, does it comply with Sections 5.10 and 5.11 of the Subdivision Regulations.
- 20. Certificate of Owner;
- 21. Certificate of Recording;
- 22. Certificate of Engineering Accuracy;
- 23. Certificate of Surveying Accuracy;
- 24. Certificate of Final Approval;
- 25. Bill of Assurance
- 26. Assurance of Completion of Improvements.
- 27. Final Plat Filing Fees.

Staff Comments: \_\_\_\_\_

Staff Recommendations:

Staff would recommend approval contingent upon satisfaction of all Staff / Commissioner comments.